PROJECT MANAGEMENT 1 – MANAGE YOUR PROJECT

The project management toolbox contains a number of key tools that are both necessary and effective. This applies no matter which organisation you work for or what type of project you work on.

The course strengthens your understanding of the methods we use when working on projects, the fundamental planning and follow-up tools as well as your role as project manager.

You will learn to create an overview, plan, organise and draw up a budget for your project.

"The greatest benefit has been the theory and the practical and fun teaching method. The best facilitation I have experienced."
Quan Hoang Nguyen, Hjerteforeningen

Target group

You are a project participant or on your way to becoming a project manager. You may already have experience in the role as project manager and wish to incorporate more theory and structure into what you already do and build up an extensive "toolbox".

Main content

The course covers the following main topics:

- Setting the project objectives (purpose, success criteria and deliverables).

- Mapping and managing project stakeholders.

- Evaluating the collaboration in the project team.

- Planning the project (milestones, phases and activities).

- Estimating resource requirements (time and costs).

- Analysing and managing risks.

- Organising the project.

- Project economy, follow-up and reporting.

- The role of the project manager.

Takeaways

After the course, you will be able to:

- Set clear and consistent objectives for your project.

- Perform stakeholder analyses and establish necessary initiatives for managing stakeholders.

- Prepare milestone plans and activity plans.

- Estimate resource requirements in the form of time and costs.

- Perform risk analyses and define initiatives that are necessary to reduce risks.

- Draw up budgets based on project plans and estimates.

- Organise your project and thereby ensure a clear distribution of roles and responsibilities.

- Describe your project in a precise and clear project description (project charter/contract).

- Carry out evaluation and follow-up.

PROJECT EXCELLENCE

IPMA® Registered Education Programme DK
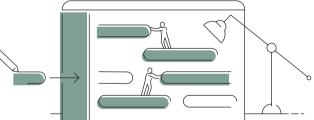
Networking and exchange of experience

The course participants come from different organisations and industries. We do our best to utilise this by incorporating different experiences, viewpoints and nuances into the training sessions. The many practical exercises and discussions are a great opportunity to network.
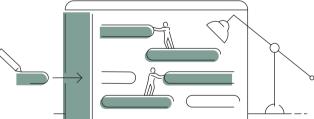
"Project Management 1: Manage your project" is part of Implement's Project Management Programme.

Implement's Project Management Programme is IPMA®.

Contact and enrolment

If you want to learn more about the content and price of each course, please go to: learninginstitute.implement.dk or contact us on +45 4138 0040.

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